



BISHOP DWENGER SAINTS ATHLETIC PROGRAM

Bishop Dwenger Assistant Tennis Coaches Starting: Spring Season 2025 (Girls) and Fall Season 2025 (Boys)

Job Summary: Position is responsible for assisting the head coach with running the Tennis program at Bishop Dwenger. Position assist with conducting practices, motivating students, and instructing student athletes in game strategies and techniques. Candidate must follow the rules and guidelines of Bishop Dwenger High School and the Diocese of Fort Wayne-South Bend.

Essential Duties (this is not an all-inclusive list)

- Assists the head coach with instructing players in the rules, regulations, equipment, and techniques of the sport.
- Organizes and directs individual and small group practice activities/exercises as directed by the head coach.
- Assesses player's skills, monitors players during competition and practice, and keeps the head coach informed of the athletic performance of students.
- Assists with determining game strategy.
- Assists the head coach with supervising athletes during practices and competition.
- Follows established procedures in the event of an athlete's injury.
- Models sports-like behavior and maintains appropriate conduct towards players, officials, and spectators.
- Helps maintain the equipment and assumes responsibility for its security.
- Distributes equipment, supplies, and uniforms to students as directed by the head coach.
- Assists the head coach with submitting a list of award winners at the end of the season.
- Participates in special activities to include parent's night, banquets, award nights.
- Performs support tasks such as distributing and maintaining eligibility forms, emergency data cards, and other related records.
- Follows the rules, guidelines, beliefs, and morals of Bishop Dwenger High School and the Diocese of Fort Wayne-South Bend.
- Performs any other related duties as assigned by the Head Tennis Coach, Athletic Director, & Principal or other appropriate administrator.

Minimum Qualifications (Knowledge, Skills and/or Abilities Required)

- Experience as a tennis coach at the high school or college level preferred.
- Playing experience at the high school, college, or highly competitive level is preferred.
- Must possess effective coaching techniques and skills.
- Must possess knowledge of the rules, regulations, strategies, and techniques of the sport.
- Must possess the ability to establish and maintain effective working relationships with school administrators, parents, and students.
- Must undergo a criminal background check.

Interested Candidates please contact Greg Slee at gslee@bishopdwenger.com

Position Open until filled.

Apply at: <https://theapplicantmanager.com/jobs?pos=DF1926>